Dear Parent and Carers

**Free School Meal Eligibility - Your child may be eligible for free school meals, please read this letter all the way to the bottom to find out more.**

**\*You do not need to re-apply for free school meals, if you were not paying for school meals before school closed for social isolation in March, if your children are in nursery, or years 3 to 11.**

**You will need to apply if you haven’t previously applied and are now eligible, or if your children are in Reception, Year 1 or Year 2 and haven’t previously applied for income related free school meals.**

* Income Support
* Income-based Jobseeker's Allowance
* Income-related employment and support allowance
* The guaranteed element of State Pension Credit
* Universal Credit **(not working)**
* Universal Credit **(working and net earnings are less than £7,400 per year)\***
* Child Tax Credit, provided they are **not** also entitled to **Working Tax Credit** and have an annual gross income of no more than £16,190
* Where a parent is entitled to Working Tax Credit Run-on, paid for four weeks after you stop qualifying for Working Tax Credit
* If you get support under **part VI** of the **Immigration and Asylum Act 1999**

To be entitled to claim free school meals (FSM) when working and claiming Universal Credit, the earnings for one period should be no more than £616.67, earnings for the last two periods should be no more than £1,233.34, and the earnings for the last three periods should be no more than £1,850.00. Therefore, if your earnings for one, two or three periods are below the upper earnings limits stated, you would be entitled to claim FSM. You will need to upload screen shots of each page of the relevant payment statement(s), especially the page(s) showing any deductions that are being made, with your online application, so we can then determine if you are entitled to claim free school meals. However, if your earnings for one period exceed £616.67, or if your earnings for two periods exceed £1,233.34, or if your earnings for three periods exceed £1,850.00, then you would not qualify to claim FSM.

For applications: <https://www.salford.gov.uk/schools-and-learning/free-school-meals/>

Yours sincerely,

Miss Barker

Headteacher