Tuesday 24th September 2019

Dear Parents/Carers,

Our first few weeks have been very busy here in school. Thank you to all of you for sending your children into school in full school uniform; when children look smart, then they think and act smart too.

Meet the Teaching Team – You are invited to meet your child’s teaching team, have a tour of their classroom and receive a class newsletter on Tuesday 1st October after school from 3.30pm. You don’t need to make an appointment just pop in when you collect your child. If you have more than one pupil in school you will be able to visit all your children’s classes.

Breakfast Club – As you are aware due to raising costs, Breakfast Club has had to increase its charges; it is now £5.00 per child per week that must be paid in advance.

From Monday 30th September, there is also a new requirement that you must sign your child into Breakfast Club each morning before you leave them on school premises.

Updating School Systems -This year we will not be sending home forms requesting you check and update your child’s personal records. We ask that you inform the office staff when and if there are any changes in your child’s details including – contact details, address, telephone numbers and notification of medical conditions. It is vital that these are kept up to date so we can contact you in case of an emergency at school. You should also inform school if you wish to change the adults you have listed to collect your child. If you wish to check these details, please contact the school office and a member of staff will run through what is on our system. It is now a legal requirement that we hold more than one emergency contact number for every pupil in school.

Holidays in Term Time - **All holiday requests during term time will not be granted in line with the Government’s legislation.** If you are planning to take your child out of school for a holiday it is important that a letter is sent into school explaining the dates that your child will be absent to avoid them being classed as missing in education. As we need to know the reason for any absence from school for our records, it is very important we are aware of the real reason for the absence. These letters will not be replied to, however please remember any holidays taken which exceed 5 school days, will be referred to the Education Welfare Officer to issue the fines set in place by the Government. Please also note that the school does not financially benefit from any fines. It is the local authority that collects and keeps any fine payments.

Attendance – As a school we continue to look at the attendance of each and every pupil and work closely with the EWO. At the end of each half term you receive a letter stating your child’s attendance. All pupils with 100% attendance are entered in to the ‘Miss Barker Reach for the Stars £10.00 prize’.

Punctuality - The school bell rings at **8.55 am** and your child(ren) should be at their entry door just before that time. Unfortunately there are a few parents who are bringing their child(ren) into school after the bell has rung. Please can I remind you regarding the research around lateness?

* If your child is 5 minutes late every day they miss 3 days of learning each year
* If your child is 15 minutes late every day they will miss 2 weeks of learning each year

Letters will be sent to parents who regularly bring their child(ren) to school late.

Coffee Morning - We will be hosting an informal coffee morning on Friday 27th September, in the school hall at 9am, to raise money for MacMillan Cancer Fund. I hope those of you, who are able, will send in cakes and/or come along, especially parents/carers who are new to St Paul’s Peel C.E. Primary School. This is a perfect opportunity for you to meet other parents/carers.

School Council - The children have been electing their new representatives on the school council. We are hoping the new School Council will be instrumental in the development of new initiatives in school. We are also keen to gain their perspective on all aspects of school life.

Dropping Off/Picking Up – We have had a few complaints from neighbours regarding parents dropping off/picking up their child(ren); blocking driveways, turning around in cut-ins and blocking ‘the green’ on Baron Fold Crescent. Please can I ask all parents to respect our neighbours?

Aldi’s Kit for Schools – We are registered with Aldi to be part of their scheme to try and win £20,000. If you visit Aldi and spend more than £30.00, please ask the cashier for a sticker for us!

Kickstart Family Club – All families are invited to take part in our family club that takes place every Thursday after school, in the school hall.

Thank you for your continued support of school and working with us to ensure that all your children reach their full potential every day.

Yours sincerely,

Miss Barker

Headteacher