



ST. PAUL'S PEEL C of E PRIMARY SCHOOL

Stocksfield Drive, Little Hulton, Salford, M38 9RB
Tel: 0161 790 2327

Headteacher: Miss Barker

Monday 10th December 2018

Dear Parents/Carers,

As a school we work closely with Salford to ensure that each one of our pupils has a smooth transition to high school. With transition in mind, Salford have appointed a Year 6 -Year 7 transition lead and she has asked me to send all Year 5 and Year 6 pupils the following letter.

Yours sincerely,

Miss Barker

Dear Parents/Carers,

As part of your child's transition all primary schools are legally obliged to share information about your child with their allocated secondary school under the Education Act. Information with secondary schools will only be shared once the secondary school place is confirmed. This will include information that identifies whether your child may need additional support at primary or secondary school to help them transition smoothly. It also allows the level of need to be monitored across the authority and plans can be developed to support pupils prior to the secondary school placement as well as when a pupil has transitioned to secondary school.

The information will be stored with the primary school and the secondary school whilst they remain in that setting. It will also be stored by the Transition Lead for the Local Authority for long as the Local Authority feels necessary (which is usually throughout Years 5 and 6 and for the time they remain at secondary school).

You can request access to this information under the General Data Protection Regulation. For further information, please refer to the school's Data Protection Policy.

Yours sincerely,

Alicia Barnes

Year 6 and 7 Transition Lead for Salford Authority

'Teamwork Towards Targets in Faith, Hope and Love'

