

Service Name: Early Help

Our core data protection obligations and commitments are set out in the council's [Primary Privacy Notice](#) and on our website at [Data Protection legislation](#).

This notice provides additional privacy information for: Families who require the help of a range of council services.

Purpose(s)

The council and its partner organisations are working closely to ensure that services are more joined up. To help us do this, we collect and obtain your personal information for the following purpose(s):

- to identify children, young people and families who may need help and support
- to understand and meet the needs of children, young people and families
- to ensure services across a range of organisations are coordinated and focussed on children, young people families with the most pressing and complex needs
- to participate in local and national research to assess how well the services are working in delivering better long-term outcomes for children, young people and families and in making services more effective
- to meet government requirements to deliver the national Supporting Families

Categories of personal data

In order to carry out these purposes we process the following categories of personal data:

- Name, address and contact details
- Date of Birth/Age
- Gender
- Ethnicity/Nationality/Country of birth
- Religion
- NHS number
- Education details including attendance and attainment data
- Social care status
- Housing status
- Health data such as mental health, drug or alcohol abuse/dependency
- Details of criminal activity
- Financial data, such as rent arrears

Lawful basis for processing

UK GDPR Article 6:

(e): the processing is necessary to perform a task in the public interest or for official functions, and the task or function has a clear basis in law - Sections 10 and 11 of The Children's Act 2004

UK GDPR Article 9:

(g) processing is necessary for reasons of substantial public interest

(h) processing is necessary for the provision of social care

UK GDPR Article 10: The council relies on Schedule 1, Part 1 (1) of the Data Protection Act 2018 to process criminal offence data.

Information sharing/recipients

We may share personal information about you with the following organisations:

- Commissioned Providers (e.g. a charity or other organisation that we ask to provide services on our behalf)
- Healthcare Partners
- Greater Manchester Police (and other police forces where appropriate)
- Housing Providers
- Other Local Authorities
- Education Providers, including nurseries
- Greater Manchester Combined Authority
- Governments departments including Ministry of Housing, Communities and Local Government, Department for Works and Pensions, Dept for Education
- Office for National Statistics

Data Transfers beyond European Economic Area (EEA)

All council data is processed wholly within the UK

Automated Decisions

For this service all the decisions we make about you involve human intervention

Data retention/criteria

Our Retention Schedule outlines how long we retain certain types of information for and this is [viewable from this link](#)

Your rights

Information about exercising your rights can be found on the council's website [Exercising Your Rights](#)

Updates

We may update or revise this Privacy Notice at any time so please refer to the version published on our website for the most up to date details [Data Protection Legislation](#)