

Charging and Remissions Policy

Our policy is to ensure that, during the school day, all children have full and free access to a broad and balanced curriculum.

The policy complements the school's Equality Plan, curriculum policy and teaching and learning policy.

This policy has been informed by A Guide to the Law for School Governors.
All activities that are a necessary part of the National Curriculum will be provided free of charge.

Charges and Voluntary Contributions

Voluntary contributions may be sought for enrichment and/or extra activities during the school day which entail additional costs. These be non-refundable payments. From time to time we may invite a non-school based organisation to arrange an activity during the school day, which will incur non-refundable voluntary contributions.

In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not make a contribution. Any parent experiencing financial difficulty should approach the headteacher. Children of parents who do not make a contribution will not be treated any differently. If a particular activity cannot take place without some financial help from parents, this will be explained at the planning stage. There is a possibility that an activity may be cancelled if not enough voluntary contributions are collected.

Non-refundable charges will be made for the total cost of residential trips.

Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who can't.

Parents who would qualify for support are those who are in receipt of e.g. Income Support, Income-based Jobseeker's Allowance, support under part VI of the Immigration and Asylum Act 1999, Child Tax Credit.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

Arrangements for monitoring and evaluation

The Finance Governors will monitor the impact of this policy on a regular basis.